

Generic risk assessment form Premises

Risk area: Bluebell Nursery		Carried out by: Meganne Smith and Kym Carey		Date: Michaelmas 2023
Risk identified	Who is at risk	Level of risk	Control measure and person/s responsible	Review Michaelmas 2024
Entrance and exits.	Children	<i>Moderate</i>	Children will be escorted to the foyer area by their keyworker. Manager to stay present in foyer. All staff are to ensure safety gates are closed. Staff to head count children throughout the day to keep continuous check on children.	Termly
Outdoor areas.	Children	Moderate	Risk assessment daily sweep completed. Staff to ensure all gates have been closed after each parent has left the area. Staff to recheck outside area before children have outside play.	Termly

<p>Passageways and connecting areas.</p>	<p>Children</p>	<p>Moderate</p>	<p>Staff to ensure all areas are clear and not too busy for the Nursery children to enter. Remind older children to be aware of the smaller children.</p>	<p>Termly</p>
<p>Group rooms.</p>	<p>Children and Staff</p>	<p>Moderate</p>	<p>Daily sweeps to ensure the rooms are safe before children enter. Risks or hazards reported.</p>	<p>Termly</p>
<p>Sleep areas.</p>	<p>Children</p>	<p>Moderate</p>	<p>Staff to do a risk assessment sweep of the area in the morning and another check before they place children to sleep in the cots or the sleep mats. See daily risk assessments</p>	<p>Termly</p>