



What is Early Years Funding?

Early Years (EY) Funding is a Government-funded scheme which provides free childcare to eligible children aged 9 months to 4 years-old. Early Education is intended to deliver 15 or 30 hours funding a week (to a maximum per year). It is not intended to cover the costs of meals, or optional activities. Our funding is provided by Norfolk County Council.

What EY Funding does Bluebell Nursery Offer?

Under 2's and 2-Year-Olds:

We offer the Working Parent Entitlement, where working families can apply for 30 hours funding per week, which equates to 1140 hours of funding annually. This can be claimed from the term after a child turns 9 months old.

3-&-4-Year-Olds:

We offer the Universal Entitlement, where all children are entitled to up to 15 hours of free childcare per week (570 hours of funding annually).

We also offer the Extended/Working Parent Entitlement, where working parents can receive an additional 15 hours funding, which equates to up to 30 hours free childcare per week (1140 hours of funding annually).

When Can I Start Claiming EY Funding?

Funding can be claimed the term after your child turns 9 months old. See table to the right.

When your child turns the relevant age	When they can get their hours from
1 January to 31 March	Term starting on or after 1 April
1 April to 31 August	Term starting on or after 1 September
1 September to 31 December	Term starting on or after 1 January

What Early Years Funding Can I Claim?

To check your funding eligibility, go to <https://www.beststartinlife.gov.uk>

How Often Can I Claim EY Funding?

There are three claim periods each year:

- **Autumn** (September – December), **Spring** (January – March) & **Summer** (April – August).

Langley claims the funding from Norfolk County Council on your behalf, which gets applied to your nursery invoices.



Information about the Working Parent Entitlement

If you wish to claim the Working Parent Entitlement, you will need to apply and receive an HMRC Code. This is the website link: <https://www.gov.uk/free-childcare-if-working/apply-for-free-childcare-if-youre-working>.

You can apply for your code up to 16 weeks before your baby turns 9 months old. Please make sure you apply before the deadline to receive your code (deadline dates below). Sadly, if you don't apply for a code before the deadline, you shall not be eligible for funding that term. Once you have your HMRC code, this must be reconfirmed every 3 months for it to remain valid.

For children approaching 9 months old, Langley will email families in advance of the 1st claim to obtain your HMRC Code and NI Number to verify your funding eligibility.

How do I Claim the EY Funding?

Langley School will send you an Early Years Funding Form, which is produced by Norfolk County Council (NCC).

Every family who wishes to receive EY Funding must ensure this form is completed, signed and returned to Langley by the deadline given, to ensure we meet Norfolk County Council's funding deadlines.

When you would like to use your entitlements from

The deadline to apply for a code

1 January

31 December

1 April

31 March

1 September

31 August

Langley School shall submit your funding form to NCC via our funding portal.

If you are claiming the Extended/Working Parent Funding Entitlement, we require your HMRC Code and NI Number to be provided on the form.

Government Tax-Free Account Payments

In addition to the Early Years Funding, Bluebell Nursery also accept Government Tax-Free account payments for nursery fees, early bird and late stay sessions. It takes about 20 minutes to set up an account via <https://www.gov.uk/apply-for-tax-free-childcare>.

Our Government Tax-Free account provider name for Bluebell Nursery at Taverham is:

- Langley Preparatory School At Taverham Hall, NR8 6HU.

With the Government Tax-Free account, you can get up to £500.00 every 3 months for each child to help with the cost of childcare. For every £8.00 you pay into your account, the Government will pay in £2.00, which can be used to pay for your nursery fees.



How is the EY Funding Applied on my Invoices?

For All-Year-Round Nursery Children:

Children who attend nursery All-Year-Round will have their funding stretched, which means you shall receive funding for the full 48 weeks Bluebell Nursery is open.

For the 15 hours funding option, this works out at 570 hours/48 weeks, giving a weekly funding total of 11.875 hours, equating to 2.375 hours funding per day.

For the 30 hours funding option, this works out at 1140 hours/48 weeks, giving a weekly funding total of 23.75 hours, equating to 4.75 hours funding per day. Below is the funding breakdown per day:

Attends	Weekly Funded Hours	
	Universal Funding (15 Hours)	Extended Funding (30 Hours)
1 Day	2.375	4.75
2 Days	4.75	9.5
3 Days	7.125	14.25
4 Days	9.5	19
5 Days	11.875	23.75

For Term Time Nursery Children:

Bluebell Nursery offers Term Time nursery for parents with children at Langley Pre-Prep, Prep and Senior School.

For the 15 hours funding option, you shall receive 3 hours funding per day.

For the 30 hours funding option, you shall receive 6 hours funding per day. Below is the funding breakdown per day:

Attends	Weekly Funded Hours	
	Universal Funding (15 Hours)	Extended Funding (30 Hours)
1 Day	3	6
2 Days	6	12
3 Days	9	18
4 Days	12	24
5 Days	15	30