

Email of 15th December 2020

Dear Staff, Parents and Carers,

As Michaelmas term comes to a close, may we thank you all for your support and cooperation following COVID procedures, adapting to change, being scrupulous in your reporting to the coronaupdate mailbox and advising us of any overseas travel plans. This has played a key part in ensuring we have been able to oversee the COVID health picture of our whole community, to maintain staffing levels and to be able to act promptly when we have had to follow contingency planning and move into blended learning.

Whilst we are all looking forward to a Christmas break can we please make you aware of the governments requirement for schools COVID reporting following the end of Michaelmas term.

- Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since being in school, the school should be notified, please follow the usual procedure of e mailing coronaupdate@langleyschool.co.uk Parents and carers must also follow any contact tracing instructions provided by NHS Test and Trace.
- For the first 6 days after teaching ends, if a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school, the school is asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.
- School staff are not asked to remain on-call or conduct any contact tracing more than 6 days after the final day of teaching and there will be no pupil contact tracing asks beyond Wednesday 23 December.

Where pupils or staff receive a positive test result or are required to self-isolate due to contact with a positive case after the first 6 days following the end of term, the school does not need to be informed until Monday 4th January, however the mailbox coronaupdate@langleyschool.co.uk will remain open to receive updates during the Christmas Period so we are ready to update our records at the start of term and you are welcome to forward details, but please be aware we will not action any updates provided after 23rd December until Monday 4th January.

For those of you who have advised travel plans, please find the following links that may assist you if having to isolate on your return, please do advise the update e mail address and the usual absence avenues should this impact your return to school at the beginning of Lent Term.

[Coronavirus \(COVID-19\): Test to Release for international travel - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/coronavirus-covid-19-test-to-release-for-international-travel)
[List of private providers of coronavirus testing - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/list-of-private-providers-of-coronavirus-testing)

May we wish you all a happy and safe Christmas and we look forward to seeing you in the new year.

Kind regards

Rachel Smith
Director of Compliance and Operations